


**Health and Wellbeing Board
Action and Delivery Plan 2014/15
November 2014**

Focus: Children and Young People Lead: Wendi Ogle-Welbourn Objective: Improve the health and wellbeing of children and young people in the city				
Num	Recommendation	Action	By Whom / When	On Track
1	Delivering the Healthy Child Programme	<ul style="list-style-type: none"> Invite Janet Dullaghan (Head of Child Health & Wellbeing) to present progress to the Board 	Wendi Ogle-Welbourn Ongoing <i>Action plan driven by CFJCB</i>	↔
2	Safe transfer of the health visiting service from NHS England to the local authority	<ul style="list-style-type: none"> Partners to work together to ensure a smooth transfer of staff and the service 	Wendi Ogle-Welbourn November 2014	↔
3	Securing emotional health and wellbeing for children and young people	<ul style="list-style-type: none"> WOW to review CCG's response to the contract queries raised and then escalate if required WOW to share performance data with Alan Sadler Alan Sadler to review outcomes data 	Wendi Ogle-Welbourn Ongoing	↓
4	Develop the Healthy Schools Programme	<ul style="list-style-type: none"> Hold a review workshop with schools and partners to test the proposal to establish a Peterborough programme 	Julian Base April 2015	↑

Focus: Cardiovascular Disease Lead: Dr Henrietta Ewart				
Objectives: Reduce under 75 mortality rates from all cardiovascular diseases and reduce morbidity associated with all cardiovascular diseases and Increase healthy life expectancy				
Num	Recommendation	Action	By Whom / When	On Track
1	Develop the CVD strategy based on national guidance and good practice to reduce local prevalence	<ul style="list-style-type: none"> Organise workshops focused on three identified workstreams: <ul style="list-style-type: none"> Prevention and Early Intervention Healthcare and rehabilitation / reablement Continuing support Whole CVD system pathway to be mapped Engage partners in the creation of a 'British Heart Foundation House of Care' model for Peterborough 	Dr Ewart January 2015 Dr Ewart March 2015 Julian Base February 2015	



Focus: Health Protection
Lead: Jana Burton, Dr Henrietta Ewart, Cath Mitchell

Objective: The population's health is protected from communicable disease, environmental hazards and major incidents and other threats, while reducing health inequalities

Num	Recommendation	Action	By Whom / When	On Track
1	Build and improve relationships with the local PHE and NHS England representatives	<ul style="list-style-type: none"> NHS England to lead a task/finish group and steering/working groups regarding childhood immunisation and screening for cervical/bowel cancers Produce a clear implementation plan to address shortfalls Review of joint working opportunities 	Dr Ewart, Cath Mitchell March 2015 Jana Burton, Dr Ewart February 2015 Jana Burton, Andrew Reed, February 2015	↔
2	Review the current immunisation programme	<ul style="list-style-type: none"> Consultant to present an annual report to the HWB for debate and to feedback on ad-hoc incidents that may arise The HWB to review the commissioning arrangements for the current immunisation programme and the performance monitoring in place 	PHE March 2015 The HWB March 2015	↑

Focus: Campaigns and communications Lead: Wendi Ogle-Welbourn Objective: Develop a city wide, multi partnership communications plan to enable a joined up approach and shared resource and funding opportunities.				
Num	Recommendation	Action	By Whom / When	On Track
1	Create a framework for communication and engagement which will allow the HWB to make greater use of networks and target specific issues through a mixture of channels	<ul style="list-style-type: none"> Produce a Communications and Engagement Strategy outlining aims, principles and delivery mechanisms to be presented to the HWPB and HWB 	Wendi Ogle-Welbourn November 2014	↑
2	Reinstate chief executive meetings	<ul style="list-style-type: none"> Chief Executive to contact CEO's of partners and organise a programme of meetings/dinners 	Gillian Beasley October 2014	↔
3	Implement the childhood obesity strategy	<ul style="list-style-type: none"> HWB to provide clear leadership and guidance in the future direction of the strategy, evaluation and accountability Re-establish the Change 4 Life Alliance to oversee implementation and report progress 	Julian Base / HWB February 2015	↑
4	HWB Strategy (2012-2015) to be updated and published	<ul style="list-style-type: none"> The Programme Board to facilitate an LGA/peer led workshop with partners and providers to refresh the strategy and consider priorities (to be scheduled for early 2015) A public consultation exercise to be undertaken 	Programme Board March 2015	↔
5	Undertake horizon scanning / research of best practice models	<ul style="list-style-type: none"> Attendance at regional and national learning sets and contacting other LA's to identify best practice models 	Dr Ewart Ongoing	↔

Focus: Health & Wellbeing Board Development and Scrutiny Lead: Jana Burton and Cath Mitchell				
Objective: Improved partnership delivery of the Health & Wellbeing Strategy				
Num	Recommendation	Action	By Whom / When	On Track
1	Commence a review of the Board membership	<ul style="list-style-type: none"> WOW to prepare and present an update membership report to the Board Partners/providers to be formally invited as a member of the Board Board meeting seating plan to be refreshed to encourage partnership working 	Wendi Ogle-Welbourn December 2014 January 2015 January 2015	↑
2	Improve political engagement within the HWB	<ul style="list-style-type: none"> Leader to hold a 'Leader's Summit' for politicians and agree a programme of regular meetings 	Cllr Cereste, Cllr Lamb, November 2014	↑
3	Challenged Health Economy	<ul style="list-style-type: none"> Organise a workshop and engage members and partners to include the acute trusts, mental health partners, other local authorities 	Jana Burton November 2014	↑
4	Maintain quality, cost and resource effectiveness	<ul style="list-style-type: none"> Develop joint services through the Better Care Fund 	Jana Burton, Cath Mitchell Ongoing	↑
5	Strengthen effectiveness of the health scrutiny commission in relation to the work of the HWB	<ul style="list-style-type: none"> Create a robust challenge mechanism in line with the work programme Training offered to the panel members on leadership and challenge Chair of scrutiny to have a standard agenda item at future HWB meetings to report on progress of the action plan and recommendations Scrutiny members to be fully engaged and consulted on activity to reduce CVD (attend the workstreams) and the Healthy Economy Plan 	Cllr Brian Rush Jana Burton November 2014	↑

6	Organise a HWB members strategy workshop	<ul style="list-style-type: none"> HWPB to organise a strategy workshop after the Challenged Health Economy workshop has taken place 	HWPB March 2014	
7	Request LGA to deliver a mentoring programme to the chairs and vice-chairs of the HWB and HWPB	<ul style="list-style-type: none"> WOW to discuss with the chairs to seek their approval, to follow the Challenged Healthy Economy workshop and the strategy workshop 	Wendi Ogle-Welbourn May 2015	

Focus: Other Lead: Dr Ewart				
Num	Recommendation	Action	By Whom / When	On Track
1	Public Health Intelligence	<ul style="list-style-type: none"> • Steering groups to be convened to manage the production of the JSNA and covering the 4 priorities listed below <ul style="list-style-type: none"> ○ CVD ○ Mental health and mental illness ○ East European migrants ○ Older peoples Primary Prevention of Harm • Steering groups to produce fully scoped project plans to be presented to the Programme Board 	Dr Ewart April 2015	↑
2	DPH to present annual report to the Programme Board	<ul style="list-style-type: none"> • Draft report to be prepared and presented 	Dr Ewart April 2015	↑

COMPLETED ACTIONS

Focus: Cardiovascular disease				
Num	Recommendation	Action	By Whom / When	On Track
1	Organise a CVD focussed workshop to develop local CVD prevention and intervention plans.	<ul style="list-style-type: none"> Ensure partners from across the City are invited to partake in the workshop, are clear on the workshop objectives and outcomes are then fed into the House of Care application for funding 	Julian Base August 2014	Completed. A workshop was held on 18 July
2	Implementation of the British Heart Foundation's House of Care model for CVD and the associated opportunity to bid for BHF monies to support this work locally	<ul style="list-style-type: none"> Circulate a draft application for partner consultation Submit the final application to the British Heart Foundation – House of Care for funding 	Julian Base August 2014	Completed. The application was submitted on 12 August
Focus: Health Protection				
1	Identify and agree health priorities / challenges	<ul style="list-style-type: none"> Drive through agreed priorities and challenges, reporting regularly to the HWB on progress and outcomes 	The Programme Board September 2014	Completed. Priorities have been agreed as CVD and Children and Young People
3	Review the current immunisation programme	<ul style="list-style-type: none"> Invite the accountable consultant in screening and immunisation from the embedded PHE team to attend the health protection committee 	Dr Ewart	Completed.
Focus: Campaigns and Communications				
1	Develop a childhood obesity strategy	<ul style="list-style-type: none"> Presentation to the HWB and scrutiny panel for consultation and approval 	Julian Base / HWB	Completed. The strategy was presented to the Board and agreed. This will now form part of the development of the Healthy Schools Programme
Focus: Health & Wellbeing Board Development and Scrutiny				

1	Strengthen the involvement of the CCG	<ul style="list-style-type: none"> Consider CCG representative to be vice chair of the HWBB 	HWBB Chair	Completed. Agreed
2	Presentation of statutory responsibilities to the HWB with regard to health protection including emergency planning and response	<ul style="list-style-type: none"> Health protection and emergency planning report to be tabled at the HWB on regular basis Kevin Dawson to be included as a member of the Health Protection Committee and provide progress reports Feedback on actions agreed at future Health Protection Committee for HWB to debate if the arrangements in place are robust and effective HWB to consult on current 'test exercise programme' to ensure staff are prepared 	Dr Ewart	Completed.
Other				
1	Relocation of the adults commissioning service into the Communities Directorate	<ul style="list-style-type: none"> Service is scheduled to move by December 2014 	Wendi Ogle-Welbourn December 2014	Completed. Team moved in November

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